



Catering Assistant

At St Margaret's Academy, Barewell Road, Torquay, TQ1 4PA

Job Term: Permanent, part-time, term time only

Hours: 1 position of 16.25 hours a week from 10.45-2.00p.m., 38 weeks per annum

Salary Details: £13.28 per hour. Actual annual salary £9,432 (3.25 hours a day)

To start 2nd November 2026.

We are looking to appoint a Catering Assistant to join our in-house catering team and assist our Kitchen Manager.

The role will include preparation, service of food, setting up and cleaning to a high standard, whilst maintaining high levels of health and safety compliance.

Our school is busy, fun and friendly. We are looking for someone with a positive, happy personality who would be able to work effectively under the direction of our Kitchen Manager whilst also being able to use their own initiative.

A food hygiene certificate is desirable but not necessary as training will be given for this supportive role.

Interview Date: Thursday 8th October 2026.

Please return completed application forms to Mrs S Newman (Office Manager) either by post or email snewman@st-margarets.torbay.sch.uk

We are committed to safeguarding and promoting the welfare of children. As such all applicants will be required to submit details of two referees who will be contacted in advance of interviews for shortlisted candidates. The successful applicant will also be required to undertake an enhanced DBS check and to undertake annual safeguarding training. We are an equal opportunities employer.

A copy of our "Child Protection and Safeguarding Policy and Procedures", a copy of our "Policy Statement on Recruiting Applicants with Criminal Records" and the Privacy Notice for Job Applicants can be found on our school website under "Policies".