

AFTER SCHOOL CLUB SUPERVISOR - required from 3 February 25 (there is some flexibility with the start date)

At St Margaret's Academy, Barewell Road, Torquay, TQ1 4PA

Job Term: Term Time - Part-time

Hours: 13.75 hours per week, 38 weeks per annum (3pm-5.45pm Monday to Friday)

Salary Details: Grade C (Pt3-4) £24,027-£24,404 FTE. (£12.45 per hour)

Actual Salary: £7,488 per annum

We are looking for an enthusiastic and motivated Supervisor to join our friendly, committed team. We provide after school club care for children aged 4 to 11 years.

You will be reliable, organised, proactive and able to work well whilst supervising a small team of staff and liaising with parents.

Duties will include preparation of light snacks for the children, ordering resources, supervising children's play and working as a team to provide a safe, secure and happy environment for the children. Ideally you will have lots of great ideas to keep our children busy and entertained but with a hands-on approach. The ideal applicant will enjoy having fun!

A level 3 qualification is desirable but experience is also taken into consideration along with knowledge of working with children in a busy environment. We can provide relevant training in safeguarding, food hygiene and paediatric first aid.

This role requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

We are committed to safeguarding and promoting the welfare of children. As such all applicants will be required to submit details of two referees who will be contacted in advance of interviews for shortlisted candidates. The successful applicant will also be required to undertake an enhanced DBS check. We are an equal opportunities employer.

A copy of our "Child Protection and Safeguarding Policy and Procedures", a copy of our "Policy Statement on Recruiting Applicants with Criminal Records" and the Privacy Notice for Job Applicants can be found on our school website under "Policies".

Please email the bduff@st-margarets.torbay.sch.uk for an application form and job description.

Our adverts do sometimes close early - even where there's a published closing date - so if you're keen, please apply as soon as possible.

- Closing date for applications: Midday Monday 20 January 2025
- Interview Date: To be confirmed